

Job Title:	Co-Educator		
Classification Level:	School Assistants Salary – Curriculum Stream		
Campus:	Adelaide Hills	Sub-school:	Early Years & Junior School
Status:	TBA	Reporting Relationship:	Head of School, Adelaide Hills Inclusive Education Leader, Adelaide Hills

The 'King's Way'

King's Baptist Grammar School (King's) is a place where every student is seen, heard, known and feels a sense of love. Our school is a place of connection and belonging in which reciprocal relationships between staff, students and families reflect (and invite us into) the perfect relationship of our triune God; Father, Son, and Holy Spirit.

King's is the only Baptist School in South Australia providing a complete ELC-Year 12 experience as a part of a Jesus-centred community. We inspire hope by creating opportunities for people and families to do life better, together.

Our Vision of Faith (Visio Fidei) provides excellence in teaching and learning, in a faith-based community, where every student is provided with a breadth of opportunities, empowering individuals in partnership with their families.

King's is a place where people come first; a community workplace that's built on relationships and mutual respect, bringing out the best in each other. A supportive, faith-based work environment strengthened by prayer, devotion and opportunities for spiritual and practical support. We strive for meaningful, individual and professional development that enhances the King's Community.

Our leadership values guide the behaviour, culture and mind-set that underpin the 'King's Way'.

Servant Leadership	Demonstrating Humility and Service by leading with empathy, awareness and a commitment to the growth of others.
Pastoral Leadership	Caring for the person is behind every decision, action and conversation by treating each other with Fairness and Respect .
Accountable Leadership	Being reliable, responsible and building trust with others by acting with Excellence and Integrity .

Position Purpose

Co-Educators work together to create a student-centred, positive, supportive and engaging learning environment where meaningful learning is created, sustained and continuously improved.

In addition, Co-Educators support specific learning outcomes for those requiring adjustments and interventions to their learning program.

Teachers and Educators at King's have a responsibility to maximize learning outcomes for students in their care, establish relationships with them and inspire them to learn and grow in their Christian faith. Co-Educators will work alongside Teachers to support students to experience learning in a way that meets their needs, supporting them to become independent learners who develop a love of learning.

Key Accountabilities and Tasks

Co-Educators are expected to:

- Work in partnership with Teachers in facilitating the learning and teaching program for students.
- Assist students in a group or individual situation, with activities as part of inclusive teaching and learning practices (i.e.; Numeracy small groups, Phonics group Jelly Beans)
- Actively contribute to the development of a strong, collaborative and supportive team.

- Engage in and support a culture of continuous learning.
- Respect and maintain confidentiality
- Support classroom teachers, showing initiative to develop and find resources (with guidance) to implement programs.
- Support students with disabilities and/or learning needs and attend planning and review meetings.
- Personal care support including supporting students with continence care needs
- Work with students, under the direction of a teacher to support the implementation of particular learning goals as identified for individual students.
- Collate standardised testing results and enter on to the database
- Assist with administrative tasks as required.
- Attend whole of school functions such as Open Day and Celebration Evenings.
- Maintain designated storage and work areas
- Assist Teachers and other Co-Educators with observations of students
- Provide yard duty and/or supervision support during break times to teachers in accordance with school procedures
- Participate in professional learning activities and staff meetings as required.
- Actively participate in implementing key improvements identified by the King's Improvement Plan.
- Adhere to the policies and procedures of the School and complete required checklists.
- Work in accordance with health and safety regulations.

At other times, the Co-Educator may be required to perform other duties as requested by the Leader of Student Diversity, Heads of School and/or the Principal.

Essential Criteria

A personal commitment to the King's Vision, Mission and Values underpinning the delivery of a Christian- based education to students.

Co-Educators are also expected to:

- Be passionate about teaching and learning, highly skilled and experienced in their fields.
- Be reliable and responsible in building trust with others and acting with excellence and integrity.
- Demonstrate humility and service by leading with empathy, awareness and a commitment to the growth of others.
- Be committed to treat others with fairness and respect and to care for the person behind every decision and action.
- Demonstrate skills in establishing healthy working relationships with staff, students and parents.
- Demonstrate a high level of confidentiality, trust, integrity and work ethic.
- Have a genuine heart for supporting students, listening and journeying with them, and an encouraging spirit.
- Demonstrate an understanding of the spectrum of learning difficulties and an awareness of the types of adjustments required to support student success.
- Demonstrated ability to interact with students and families in a positive, sensitive and respectful manner.
- Model and develop positive relationships with children and foster their social and emotional development.
- Demonstrate experience with supporting students with physical disabilities and assisting with personal care
- Demonstrate experience collating and recording data for NCCD
- Demonstrate previous experience with supporting student behaviour
- Work with other team members in the inclusion, support and care of all children.
- Be committed to ongoing professional learning and development.

Qualifications

- Education related Certificate III or Diploma Qualification (or higher)
- Current First Aid Certificate
- Successful completion of mandatory reporting training (RRHAN-EC)
- Current Working with Children's Check
- Understanding of the developmental and wellbeing needs of children and how these relate to learning and growth outcomes.

Desirable Criteria

- Experience in a Co-Educator role or similar, preferably as part of a wider school context
- Experience working with students with behaviour management needs, disabilities or other special needs.
- Sound knowledge and expertise in the use of information technologies
- Experience with learning interventions for students with EALD, diverse learning needs and/or socially and culturally diverse backgrounds.

Terms and Conditions

Working hours will be allocated between 8am to 4pm Monday to Friday as negotiated at the time of appointment across a 43-week working year (including 4 weeks paid annual leave). Employment terms and conditions are contained in the current King's Baptist Grammar School Enterprise Agreement.

The salary and conditions of this position will be negotiated in line with qualifications and experience and are subject to the current King's Baptist Grammar School Enterprise Agreement.