

King's Baptist  
Grammar School



# Reception

Parent Handbook | Adelaide Hills



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## Handy Links

We're here to make life a little easier for you!  
We know there's a lot of information to keep track of, so we've put together a Reception Link Sheet that gathers all the important links in one convenient place.

We hope this helps, and as always, we're here to support you every step of the way!



# Adelaide Hills Campus Map



## Quick Navigation

- 1** School Administration
- 2** ELC Administration

## Blocks

- 3** **4** Junior School Classrooms
- 1** **School Administration**  
Uniform Shop & Junior School Classrooms
- 2** **ELC Administration**  
& ELC Communities



# King's Baptist Grammar School

## **Visio Fidei**

Our Vision of Faith provides excellence in teaching and learning that empowers individuals to partner with families. We believe we are uniquely positioned to partner with families to enhance our students' growth and wellbeing, equipping students for a diverse range of pathways in life. Our unique strength and quality comes from the way we unearth passions in our students lives, creating opportunity for people and families to do life better, together.

## **Our Purpose**

To live out our Vision of Faith, providing excellence in teaching and learning that empower individuals in partnership with families.

## **Our Mission**

To steward the time given to us to champion resilience, opportunity and an enduring sense of hope, delivering child-centred learning through innovative programs in partnership with the King's Community.



### From the Principal

# Welcome to King's Baptist Grammar School

We consider it a privilege to work in partnership with parents and caregivers to awaken in each student their academic, cultural, sporting and spiritual capabilities. Further, we consider it a joint responsibility to uncover and explore each young person's God given gifts and talents, in order that they might thrive and serve their community throughout their lives.

A child's education is a collaboration between parents, school and the greater community and we welcome a relationship with every parent who entrusts their child's education to King's.

We seek to provide each child with a learning and support environment that extends and challenges. We pray that each child/young person recognises they are part of something bigger than themselves and that they aspire to be the best version of themselves they can be.

We believe an education of excellence is one of the greatest gifts a child will ever receive - the gift of knowledge and of knowing who they are.

We are committed to assisting your child to discover how to become a discerning learner, to ask questions, to listen to the answers, to interpret and problem solve, to uncover their passion, and to develop the courage to follow that path.

Finally, as part of the King's Community, King's Baptist Grammar School is Jesus-centred and seeking to inspire hope in each of our students. We do this by creating learning opportunities so they (and their families) can do life better, together.

I welcome you to this learning journey and pray you experience fully the wonderful Christian community of King's Baptist Grammar School.

**Don Grimmatt**  
Principal



### **From the Head of Campus**

Reception is a special time where children continue to grow in God's world, building on the foundations of learning and love nurtured at home and in early learning.

We are delighted to have you and your child join us at King's Baptist Grammar School. As your child begins their educational journey with us, we assure you that they will be met with a nurturing and supportive environment that fosters both academic and personal growth.

Reception is an exciting time for families and children as our young people take early steps on their journey through education and on to the rest of their lives.

King's Baptist Grammar School is more than just a school; it is a close-knit community where we value collaboration, respect and diversity. We encourage parental involvement and believe that a strong partnership between home and school is crucial in supporting your child's progress.

As we embark on this exciting journey together, we encourage you to reach out to our dedicated staff whenever you have questions or concerns.

We understand starting school may feel overwhelming for you and/or your child. To alleviate concerns, we have created a 'checklist' to ensure you and your child feels fully prepared to commence school at King's. This checklist can be accessed via your Enrolment Parent Portal. Please know that we are here to support you and your child every step of the way.

Once again, welcome to King's Baptist Grammar School! We are thrilled to have you join our community, and we look forward to a rewarding and successful year ahead.

**Juliana Saunders**  
Head of Campus



# Important Information

## Preparing for Reception

Our team is here to support you and your family every step of the way. To help you prepare for Reception, we have created a digital checklist to guide you through the important steps to complete before your child commences. This will help ensure a smooth and confident start to their school journey.

You can access our Reception Parent Checklist via your Enrolment Parent Portal at the following link: [enrol.kingsbaptist.sa.edu.au/parent/dashboard](http://enrol.kingsbaptist.sa.edu.au/parent/dashboard)

## Term Dates

To help your family plan ahead for the year, we have made our Term Dates easily available on our website. This includes both this year's and next year's dates, helping you stay organised with school holidays, public holidays, and office closure periods.

You can view our Term Dates at the following link: [ah.kingsbaptist.sa.edu.au/current-parents/term-dates](http://ah.kingsbaptist.sa.edu.au/current-parents/term-dates)

## Daily Routine

8.15am	Front Gates open
8.30am	Classroom doors open
8.35am	Lessons start
10am	Fruit Break   Fresh Fruit/Veg
10.55-11.15am	Recess   Bigger snack & play
12.50-1pm	Sit down eating time as a class
1-1.40pm	Play
3.20pm	Dismissal
3.40pm	Front Gates close

## Daily Routine and Eating Times

We consider the home-school link to be an important one for the well-rounded education of a child. Please feel welcome to approach your child's teacher with any concerns you have related to your child, their wellbeing and education. We share a common goal of an optimal education for your child.

## Lunchboxes

Please ensure that your child knows what to eat in each break (snack at recess, lunch is more substantial). Pack fruit or vegetables in a separate container to help your child understand that this is their first snack of the day. Children bring in their fruit before school and place it in an allocated place. While we prefer to avoid allergens at school, we do not ban any food. King's is an allergy aware school.

Their lunchboxes should be easy to open and clearly labelled. Cutting the tops off muesli bars or packaging can save a lot of anxiety.

Please note: Lunch boxes are stored in the children's bags outside each day.

## Drink Bottles

We acknowledge that drinking water is important for good brain function and we encourage your child to have a bottle of water in the classroom during the day. Please do not fill with cordial or juice.

## Healthy Eating

King's promotes safe, healthy eating habits, in-line with the Right Bite Healthy Food & Drink Supply Strategy for SA Schools & Preschools. Foods and drinks have been classified into three categories: GREEN (choose plenty), AMBER (select carefully) and RED (occasional), according to their nutritional value. Please aim for a healthy meal and save treats for home.

For more information and lunchbox ideas, please visit: [healthy-kids.com.au](http://healthy-kids.com.au)

## Daily Dismissal

We will supervise Reception children at the end of each day until a parent/caregiver has arrived to collect them. The children who attend OSHC are collected from classrooms at the end of each day. If you choose to use the 'Kiss & Drop' with your child, please let the teacher know and make sure your child knows exactly where to go. It is OK for an older sibling to collect children at the end of the day.

## Car Park

The Drop Off/Pick Up area is designed to be used exactly the same way it is used at Adelaide Airport, i.e. dropping off and/or picking up students if they are ready to go in the Drop Off/Pick Up Zone. Please do not park and wait for your child - you will need to keep circling until your child is ready.

If you prefer to park your car, you will need to find a designated park. Staff will be on duty to ensure students are safe and that cars move on if they are waiting for students. Please work with us as we aim to provide the best safety for all students. We understand this may be frustrating at times.

## School Hours & OSHC

At King's, we take seriously our responsibility to care for your children and to keep them safe. Staff are on duty from **8.15am-3.40pm** each day and we request that students not be on school grounds outside these times. If you require care for your child/ren before or after school, OSHC offer sessions from 6.30am-8.30am, and 3.20pm-6pm.

To enrol and book after school care, please visit: [extend.com.au](http://extend.com.au)

## Homework

Homework will consist of practising sounds, high-frequency words and reading. We encourage you to practise the sounds the children learn each day; for instance, write it, look for it in words, and think of words that start with that sound.

## Volunteering

King's Baptist Grammar School is a Child Safe School. We are committed to the safety and wellbeing of all the students while they attend school or take part in activities authorised by the school. Therefore, we have developed a Safeguarding Children & Young People Policy and a Volunteer Policy, and corresponding procedures. These policies are intended to direct both staff and volunteers in their work with the students of the school. Only trained volunteers are able to participate in activities of any kind.

Volunteers play an important part in the life of King's. Our dedicated group of volunteers generously donate their time to a range of activities and we are greatly appreciative of their efforts.

### Kiri Graham | Community Engagement Coordinator

7093 0400 | Ext 419

[kiri.graham@kingsbaptist.sa.edu.au](mailto:kiri.graham@kingsbaptist.sa.edu.au)

## Student Absence, Arrival and Departure Process

### 1. Absentee Protocol

If your child is arriving late/departing early (for any reason) it is essential to advise the administration staff either in person, phone or email. An explanation of the absence will be required.

- 7093 0400
- [stusrvhills@kingsbaptist.sa.edu.au](mailto:stusrvhills@kingsbaptist.sa.edu.au)
- Log an absence using the King's App

If notification is not received by 9am, the parent/guardian will be contacted for an explanation.

### 2. Arrival & Departure

To ensure our duty of care, all students arriving late to, or leaving early from, school must check in/out as outlined below.

- Arrival  
Students arriving to school outside of normal times must go to the Reception Desk and complete the sign in/out register.

- Departure  
Students departing outside of normal times must be collected by a parent or authorised adult. Parents must first report to the Reception Desk. Upon collection, the adult and student complete the sign in/out register and depart from the Reception Desk.

### 3. Student Illness

If your child is unwell, please make arrangements for your child to be cared for at home. Please do not send a sick child to school.

All unwell students leaving school due to illness are to be personally collected by a parent or authorised adult from Friendship House.

### 4. Extended Student Absence

The compulsory school age, under the Education & Children's Services Act 2019 (SA), requires that students from age 6 to 16 are in attendance at school each gazetted school day. Where families plan a family holiday or event that absents a child/young person from school for an extended period of time, consultation with the school should commence at the earliest possible opportunity and not less than one month prior to the absence.

To assist in planning, school holiday dates for the subsequent year can be found on our website under *Current Families > Term Dates*. King's acknowledges that there may be rare times where it may not be possible to align family leave or medical procedures with school holidays, hence the procedure outlined in this document.

## Notification

King's requires a written request for consideration of a student's pending absence (including dates) forwarded to the Head of Campus no less than four weeks before departure (email is appropriate) to discuss the learning, assessment and school-grade impact of a pending interruption to schooling.

Extended disruption will require approval by the Principal.

# Wellbeing Programs

King's is a place where every student is seen, heard, known and feels a sense of love. Our school is a place of connection and belonging in which reciprocal relationships between staff, students and families reflect (and invite us into) the perfect relationship of our triune God; Father, Son, and Holy Spirit.

## Comprehensive Wellbeing Program

At King's, we understand that strong relationships and emotional wellbeing are crucial for effective learning. We have integrated several innovative programs and tools to support our students' wellbeing and help them thrive, both academically and personally.

To ensure the best possible support for our students, we combine the use of Kimochis, Applied Educational Neuroscience, and Zones of Regulation. These programs work together to enhance emotional intelligence, self-regulation and interpersonal skills.

## Kimochis

Kimochis are playful, interactive tools that help children communicate their feelings in a safe and approachable way. By using Kimochis, students learn to identify and express their emotions, fostering a deeper understanding of themselves and others.

## Zones of Regulation

The Zones of Regulation program teaches students to recognise and manage their emotions by categorizing them into different "zones." This framework provides students with practical tools to regulate their feelings, behaviors and responses, promoting a balanced and productive learning environment.

## Empowering Staff & Students

When students have the language to express their emotions and our staff are equipped with the tools to support student regulation and relationships, we create a positive and conducive learning atmosphere. Our approach ensures that students can approach their education with confidence and positivity.

At King's, we are dedicated to providing a holistic support system that nurtures the emotional and social wellbeing of our students. By integrating these innovative programs, we help our students develop the skills they need to succeed both in school and in life.

## Wellbeing Dog

King's is proud to partner with Dogs Connect, an accredited program that supports student wellbeing through the presence of a trained wellbeing dog. Our wellbeing dog, Miles, visits the school regularly, bringing comfort and support to classrooms and common spaces. This unique initiative enhances the school's commitment to creating a nurturing and inclusive environment for all students, at every stage of their learning journey. Miles is available to offer care and support to students who may be facing new challenges, transitioning through difficult times or simply having a tough day.







### Pastor to Staff & Families

## Enrich King's | Pastoral Care

We believe pastoral care isn't just for our students; it is about walking alongside and uplifting our families too. Whether you are beginning your journey with us in ELC, Reception or another year level, or you are already a cherished member of our school community, we are excited to welcome and support you.

We invite every family to be part of Enrich King's, a unique initiative designed to strengthen and encourage our community. Our heart is to support those already apprenticing to Jesus, while also fostering a place where every family, no matter where they are in their faith journey, is seen, known, heard and loved.

Together, we hope to live out the gospel in intentional and invitational ways, creating a culture of belonging, encouragement and joy.

Our focus is to strengthen families, support parents in their parenting journeys, live the gospel of Jesus in community, and have fun along the way!

We warmly welcome you to King's, whether you are newly joining us or continuing with us and we look forward to walking this journey with you.

#### **Marion Modra**

Pastor to Staff & Families | Adelaide Hills  
 Marion.Modra@kingsbaptist.sa.edu.au

# better, together in Partnership with Hills Baptist Church

## Playgroup



Hills Baptist Playgroup welcomes families with children aged 0–5 for fun, creative play and connection. Run by the Hills Baptist Church team, it offers activities like painting, cooking, puzzles, music and more in a relaxed, friendly setting. Sessions run every Thursday during school term from 9:30–11:00am in the King’s Multi-Purpose Room. Cost is \$2 per family, and please bring a piece of fruit to share.

## Coach Mentoring Program



Coach Community Mentoring strengthens communities by empowering individuals and families through personalised one-on-one mentoring. Our trained mentors walk alongside families to provide support, encouragement and genuine connection. If you’re looking for a “village” to journey with you and your family, Coach is a great place to begin.

## PeaceWise Training



PeaceWise equips people with practical tools to handle conflict well and restore relationships. Through a series of interactive courses, participants learn how to apply peacemaking principles in everyday life and to help others do the same. These courses help individuals, families and communities grow in understanding, resolve conflict well, and foster a culture of peace.

## The Marriage Course



The Marriage Course is a seven-week program designed to help couples strengthen their relationship through practical tools and meaningful conversations. Open to all couples, with or without a Christian faith, the course is facilitated annually by Marion and her husband Rory. It’s a wonderful opportunity to nurture your connection, deepen understanding, and invest in a strong, lasting marriage that can thrive through all seasons of life.



Join us at Hills Baptist Church on Sundays!



# Co-Curricular Offerings

We understand the importance of fostering friendships and building a strong sense of community outside of the classroom.

At King's, we believe some of the most powerful learning happens beyond the classroom. Our students are given every opportunity to discover who they are and what ignites their passion. We see the whole world as a source of wonder and a place where each student can make a meaningful contribution.

Through a wide range of co-curricular and service learning programs, students are encouraged to explore new interests, build friendships, and grow in confidence. We believe every child has God-given talents to be nurtured, and our co-curricular opportunities are designed to develop those gifts, helping students deepen their skills and flourish in all areas of life.

## Co-Curricular Programs

Please keep an eye out for an email from our Co-Curricular team with details on how to register for these offerings. These opportunities are a wonderful way for your child to get involved and showcase their talents.



# FISHER Principles

# F

## FAiRNESS

I want King's to be a place where all people are treated fairly. Therefore, it's my responsibility to ...

- Treat others with kindness and respect, just as I would like to be treated.
- Show fairness and include everyone, without discrimination.
- Welcome others into my friendship group.
- Respect and value different opinions.
- Look out for others, especially those who may need extra support.

# i

## iNTEGRiTY

I want King's to be a place where people live with integrity. Therefore, it's my responsibility to...

- Allow my thoughts and actions to reflect my beliefs and values;
- Live from my core values and beliefs and not simply by how I feel;
- Not wear a mask to cover over the real me;
- Speak truthfully and honour commitments I make;
- Be honest in my relationships with others.

# S

## SERViCE

I want King's to be known as a school where people willingly serve others. Therefore, it's my responsibility to ...

- Look out for and respond to the needs of others;
- Care for and consider others in my life;
- Give into another person's life, without expecting anything in return;
- Not just talk about love, but put it into action.

# H

## HUMiLiTY

I want King's to be a place where people live humbly with each other. Therefore, it's my responsibility to ...

- Encourage others and celebrate when they do well;
- Not use put-downs towards others;
- Recognise the line between humour and hurt;
- Give others a chance;
- See myself as part of a team, and not always in charge.

# E

## EXCELLENCE

I want King's to be known as a school of excellence. Therefore, it's my responsibility to ...

- Perform all my tasks to the best of my ability;
- Aim to achieve my set goals;
- Encourage others to do their best.

# R

## RESPECT & RESPONSiBiLiTY

I want King's to be a place of respect. Therefore, it's my responsibility to ...

- Recognise who God is and worship him;
- Consider others and treat everyone with dignity;
- Show empathy towards others;
- Respect teachers and others in authority;
- Respect all students and their right to learn;
- Not tolerate any form of bullying or harassment;
- Respect the school environment;
- Respect the school's reputation including my behaviour and how I wear the school uniform.

# House System | Est 1987

The four King's Houses are named after key figures in the foundation of the School.

When a student or staff member begins at King's they are allocated to a House.



## BALDOCK

Pertinax Fidelium Mollitiam | Ecc 4:12  
PERSISTENT | FAITHFUL | RESILIENT

Lyle Baldock was a member of the original steering committee and a tireless worker and champion of the School's cause.



## BRIMBLECOMBE

Fidem Viribus Unitas | 2 Sam 22:33  
FAITH | STRENGTH | UNITY

Twin brothers, Trevor and Ron Brimblecombe, are faithful servants of the school community who helped bring the vision to life and ensured its early financial viability.



## WARREN

Arte et Virtuti | Eph 6:17  
STRENGTH | SKILL | VALOUR

Rev. Don Warren joined the school in 1984 and served as Chair of the Board for the next 12 years, providing a steady hand, strong in faith.



## WHITE

Unitum Passio Virtus | 1 Cor 10:31  
UNITY | PASSION | VIRTUE

Rev. David White was Senior Pastor at the Tea Tree Gully Baptist Church and integral to the founding of the School. He was the inaugural Chair of the Board serving until 1984.

# Parent to School Communication Channels

We want to make it as easy for you to connect with the right person at King’s. Below is a guide to help you know who to contact depending on your need.


Reason	Contact Area	Contact Details
Student Absence	King’s App or Student Services	7093 0400   Ext 400 StuSrvHills @kingsbaptist.sa.edu.au
Appointments & Urgent Messages	Student Services	7093 0400   Ext 400 StuSrvHills @kingsbaptist.sa.edu.au
Excursions & Camps	Administration	Jackie.Marsh @kingsbaptist.sa.edu.au
School Events & Celebrating Student Achievements	Marketing	Kiri.Graham @kingsbaptist.sa.edu.au
Co-curricular Activities	Sport	Jackie.Marsh @kingsbaptist.sa.edu.au
	Music & Performing Arts	Maria.Niederfer @kingsbaptist.sa.edu.au
Academic or Social Concerns	Class Teacher	Firstname.Secondname @kingsbaptist.sa.edu.au

## Stay connected with the King’s App


The King’s App is the easiest way to:

- ✓ **Check the school calendar**
- ✓ **Log absences**
- ✓ **Stay up to date with important information**


Download from the iOS App Store or Google Play.



**iOS**



**Android**



# Communication

We are dedicated to keeping you informed and engaged through a range of communication channels, ensuring a strong partnership between home and school.

To keep you updated and connected, we utilise emails, Toddle, the King's App, and weekly eNewsletters. These platforms will provide you with timely updates, important information, and insights into your child's progress, making it easier for us to work together throughout the school year.

## Emails - School Wide Information

Emails are the main way we communicate with parents at school, so please check your emails daily.

## How we report to parents

- 2 x Parent-Teacher Interviews throughout the academic year (Term 1 & Term 3)
- 2 x Semester Reports (Term 2 & Term 4)
- Ongoing communication via Toddle with your child's Classroom Teacher
- Parents are also welcome to arrange a meeting with their child's Classroom Teacher at any time

## Toddle - Learning and Communication Platform

Toddle is a primary communication platform used by the school and plays a central role in connecting home and school. It allows us to share announcements, learning updates, pastoral care notes, and classroom experiences in real time.

We encourage families to check the Toddle app regularly to stay informed and engaged with their child's learning journey.

Please note: New families will not be able to access Toddle until commencement. You will receive an email with instructions on how to set up and access your account.

## King's App

The King's App has been designed specifically for parents; a central communications platform to help you connect with the school. The King's App can be customised to suit your child's classroom and co-curricular activities, allowing us to send you notifications specific to your child(ren). We can also show you targeted calendar events, website links and contact details.

Other tools available for the whole school include logging student absences, important notifications and updates, access to the latest King's Community eNewsletter, and shortcuts – all without leaving the King's App.

The features available on the King's App include:

- Absentees
- Calendar
- Contacts
- eNews
- Forms
- Galleries
- Links
- Notices
- Qkr App
- Term Dates
- Toddle
- Uniforms

(Please note: New families will not be able to access the App until you receive your login details, which will be emailed to you upon commencement.)

## King's eNews

Our King's Community eNewsletter is sent every Friday during the school term to keep you informed about the latest news, events, and important notices from across the school.

## King's Baptist Grammar School



### **Adelaide Hills Campus**

41 Bollen Road  
Mount Barker SA 5251

7093 0400  
[ah.kingsbaptist.sa.edu.au](http://ah.kingsbaptist.sa.edu.au)

### **Wynn Vale Campus**

3 Keithcot Farm Drive  
Wynn Vale SA 5127

8289 0222  
[wv.kingsbaptist.sa.edu.au](http://wv.kingsbaptist.sa.edu.au)

**better,  
together**